

UNIVERSITY OF YORK

Department of Biology

INFRASTRUCTURE COMMITTEE

Minutes of the meeting of the Infrastructure Committee held on Wednesday 8 January 2013

Present: D Cartwright (chair), H Daniels, A Collingwood, D Nelson, D Nemes, S Dwyer (sec), S Howarth, J Lee, P Roberts, C Abbott

Apologies for absence were received from: L Hudson, S Haddock, M Bentley

IC13/001 MINUTES OF THE MEETING HELD ON 5 DECEMBER 2012

The minutes were accepted as written

IC13/002 MATTERS ARISING

Inspection of CII building [IC12/070] – in an email sent prior to the meeting LH reported that she had spoken to Gail Shuttleworth and they will review when building work for the new teaching block is complete

Backup generator fumes [IC12/073 (i)] – in an email sent prior to the meeting LH reported that she raised this at the last Biology Estates meeting: last incident of fumes was caused by maintenance staff and they send their apologies. Dave Barber, Mech Eng for Estates has inspected generator and exhaust and agreed to replace the flange on the exhaust with a new flange which will be directed vertically out of the generator building. Dave Barber asks that we see if this solves the problem.

Bioscience building update – DC noted that the new building is approaching final design sign-off

IC13/003 SAFETY

(i) Equipment in E0 corridor – DN noted that the equipment which was to be temporarily stored in E0 corridor has been there for some time and it is making trolley access difficult at times. DC noted that either Lucy or herself will talk to Phil.

Action: LH / DC

(ii) Compound area – DN noted that access to the safe access route from D0 is being blocked by a trailer belonging to Phil Ineson, DC to speak with Phil Ineson and arrange movement of trailer

Action: DC

(iii) HEPA filters in BSF CL3 – DN questioned what the status was with the HEPA filters in the BSF CL3 area; it was noted in the last Biology Estates meeting that Ron Coates from Estates agreed to put these filters on PPM for 12 monthly inspection and said that he is currently comparing quotes for replacement HEPA filters in H block

(iv) Gas cylinder regulator checks – DN asked whether Mal Goodwin was performing these checks, AC confirmed that he is

IC13/004 SAFETY TOPIC

S Howarth gave an overview of the Portable Appliance Testing procedure and the reasons for it

LH to give the next safety talk

Action: LH

IC13/005 ANY OTHER BUSINESS

(i) Gents toilet on C corridor – DN noted that the floor in the C0 gents toilet is stained, the sink unit kick board is missing and there is a stale smell, DN to report to Infrastructure

Action: DN

Date of the next meeting:

Infrastructure Committee Dates – Academic year 2012 / 2013

Day	Date	Month	Year	Room	Time
Wednesday	6	February	2013	J005	2.15pm
Wednesday	6	March	2013	J005	2.15pm
Wednesday	3	April	2013	J005	2.15pm
Wednesday	8	May	2013	J005	2.15pm
Wednesday	5	June	2013	J005	2.15pm
Wednesday	3	July	2013	J005	2.15pm
Wednesday	7	August	2013	J005	2.15pm
Wednesday	4	September	2013	J005	2.15pm